

The following constitution was passed at a General Meeting convened and held on 26th August 2006

SOPA Inc. CONSTITUTION

Article 1. NAME

The name of the Club shall be SOPA Inc. also know as the Club

Article 2. PURPOSE

The club is formed to provide shooting and coaching facilities to its members in the safe and proficient pursuit of the sport of archery.

Article 3. COMMITTEE

(a) The day-to-day affairs and business of the Club shall be conducted by a Committee of Management consisting of three Executive Officers, consisting of a President, Secretary, and Treasurer, all of whom shall be financial members of the Club.

(b) The Committee of Management shall meet not less than 3 times a year.

(c) The Committee of Management shall be comprised of minimum of 3 and up to eight members.

(d) A Quorum of the Committee of Management shall comprise no less than three Committee members.

(e) The Committee shall be elected at the Annual General Meeting to serve for a term of office as follows

(i) President, Secretary and Treasurer - one (1) year

(ii) Other committee members - one (1) year

(f) A committee member may be elected to hold two positions on the committee.

(g) The retiring Committee shall preside over Meetings until the end of each year Annual General Meeting.

(h) a member is not eligible for election to the committee until they or an immediate member of their family have been a financial member of the club for 18 months

Article 4. FINANCE

(a) At each Annual General Meeting, the Treasurer shall submit for-approval of the meeting, a statement of accounts audited by a member of the club who is not at the time of the audit a member of the Executive Committee.

(b) At each Committee Meeting the Treasurer shall report on club finances, accounts, and subscriptions outstanding.

(c) The Committee shall purchase club equipment providing the Treasurer has certified that funds are available, and provided that the purchase has been approved by a Quorum of the Committee.

(d) The funds of the Club shall be derived from annual subscription fees, range fees, donations, fundraising, and promotions and, subject to any resolution passed by the Executive Committee.

(e) The Treasurer shall be solely responsible for the collection of and banking of all funds derived from annual subscription fees, range fees, donations, fundraising, and promotions and, subject to any resolution passed by the Executive Committee.

Article 5. MEETINGS

There shall be three types of meeting conducted by the Club; Annual General Meeting, General Meeting and Committee of Management.

(a) At the *Annual General Meeting*, and all *General Meetings* called by the Committee, all financial members of the Club may raise business and vote.

(b) An *Annual General Meeting* of the Club shall be held once each year, at a date decided upon by the Committee. The Committee shall provide 28 days Notice of the *Annual General Meeting* to all financial members of the Club.

(c) There shall be a General Meeting conducted annually at a date decided upon by the Committee. The Committee shall provide 14 days Notice of the *General Meeting* to all financial members of the Club.

(d) Any proposal to change the Constitution shall be decided only at the *Annual General Meeting* or a *Special Meeting* called for the purpose of changing the constitution. Notification of proposed changes to the Constitution must be provided in writing to all financial members of the Club not less than 14 days prior to the *Annual General Meeting* or *Special Meeting*.

(e) The Club Committee of Management shall meet not less than 3 times a year at a date decided upon by the Committee.

Article 6. SUBSCRIPTIONS

(a) The Annual Membership Fee or Subscription shall be payable on a date determined by the Committee.

(b) The Annual Membership Fee or Subscription shall be reviewed annually and approved by a General Meeting. The amount of the Annual Membership Fee or Subscription shall be recommended by the Committee and approved by a majority of voting members present at the General Meeting.

Article 7. MEMBERSHIP

(a) New members must be approved by a Quorum of no less than three members of the Committee.

(b) All members of the Club must be fully insured and registered members of Archery Australia Incorporated, through its State administrative body, the Archery Society of New South Wales Incorporated.

(c) The Club shall be a registered affiliate member of Archery Australia Incorporated, through its State administrative body, the Archery Society of New South Wales Incorporated, and shall abide by the Constitution and Tournament Rules of both those organisations.

(d) Upon joining, all members shall be provided with a copy of the Club Constitution, and shall agree to abide by its terms.

Article 8. EXPULSION OF MEMBERS AND RIGHTS OF APPEAL

Any member may be expelled from membership of the Club by a Quorum of the Committee, if, in the opinion of the Committee, the conduct of that member is detrimental to the best interests of the Club.

(i) Such an expelled Member shall be given opportunity to explain his/her conduct to a Special Meeting of the Club, within 28 days from the date of the Committee's decision to expel that member.

(ii) Such expulsion shall not be effective unless confirmed by a majority of members present at a Special Meeting of the club convened to consider that expulsion, after that Member has been given opportunity to explain his/her conduct.

(iii) it shall be in the power of the Committee to exclude a member proposed for expulsion from participating in the activities of the Club between the date of the Committee's decision to expel that member, and the date of the Special Meeting convened to consider that expulsion.

Article 9. CUSTODY OF CLUB PROPERTY

(a) Except as otherwise provided by these rules, or by a resolution of the Committee, the Secretary shall keep in his or her custody or under his or her control all records, books, and other documents relating to the association.

(b) The Committee shall decide which member(s) retain custody of Club equipment, and which member(s) have access to keys operating on club locks.

(c) At the Annual General Meeting the Committee shall account to the membership for the location of all Club property it has assigned during its term of office.